

# \_\_\_\_\_ **ByLaws** \_\_\_\_\_

## **Carroll County Republican Women**

### **ARTICLE I - NAME**

The name of the organization shall be the Carroll County Republican Women.

### **ARTICLE II - OBJECTIVES**

The objectives of this organization shall be:

- To promote an informed electorate through political education;
- To increase the effectiveness of women in the cause of good government through political and social participation;
- To facilitate cooperation among the Republican women of the county;
- To work for and support the election of the Republican Party's nominees.

### **ARTICLE III - MEMBERSHIP**

#### Section I

- Any woman resident of ~~Northwestern~~ Illinois believing in the principles and philosophy of the Republican Party and intending generally to support its candidates is eligible for membership. Revised 2-2019

#### Section II

- This organization shall be a member of the Federation of Republican Women of the State of Illinois and the National Federation of Republican Women.

#### Section III

- Membership classes shall be: active, contributing, gold and diamond and may be held by individuals upon payment of dues.

### **ARTICLE IV - OFFICERS AND EXECUTIVE COMMITTEE**

#### Section I - OFFICERS

- The officers of this organization shall be President, Vice-President, Secretary and Treasurer.

#### Section II - DUTIES of OFFICERS

- a) The President shall preside and have general supervision of the organization and of the Executive Committee. In case of illness or incapacity of the Treasurer, or in an emergency, the President may sign checks and pay bills. The President appoints and is an ex-officio member of all committees, except the Nominating Committee.

- b) The Vice-President, in the absence of the President, shall perform the duties of the President, and shall be the Chairman of the Program Committee. She shall perform such other duties as may be assigned to her by the President.
- c) The Secretary shall keep and read minutes of all meetings, and shall be the custodian of all records of the organization. In the absence of both the President and the Vice-President, shall preside at the meeting until a temporary chairman is elected.
- d) The Treasurer shall receive, record, disburse and shall be the custodian of all funds of the organization. She shall make written reports at all regular meetings and provide for an annual report and audit. She is an ex-officio member of the Budget Committee. The Treasurer will collect luncheon money and collect for reservations not kept.

All officers and committee chairmen shall deliver all records, files and properties of their office to their successor within one month after retiring from office.

### Section III – EXECUTIVE COMMITTEE

- a) The Executive Committee shall consist of the elected officers, the town chairman and chairmen of standing committees. The immediate Past President shall be an ex-officio member.
- b) The Executive Committee shall meet prior to each regular meeting at such time and place as may be determined by the President.

### Section IV - DUTIES OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall have authority to transact any necessary business between meetings; to make recommendations as to policies of the organization; to advise the President; and to fill vacancies that occur between elections.
- b) A quorum shall consist of seven members.
- c) By Law changes need to be approved by the executive Committee prior to presentation to the general membership.

### Section V – TOWN CHAIRMAN

- a) Act as the liaison between the President and town members.
- b) Call members for reservations for each meeting and inform members that they must pay for reservations made or get a replacement if they cannot attend.
- c) Turn reservations into the chairman of that meeting.
- d) Remind members if theirs dues are due.
- e) Plan meeting place and menu when town is host/hostess. The town chairman and the members from that town do decorations, provide nametags and provide town people to help at the reservation table.

### Section VI – TERM OF OFFICE

- a) Officers and committee chairmen shall hold office for two years and no office shall be eligible to serve more than two consecutive terms in the same office.

- b) Elect the President and Vice-President for a two-year term, and the next year elect the Secretary and Treasure for a two-year term. The President will appoint the standing Committee Chairmen for a two- year term on the year she is elected.
- c) Officers shall take office January 1.

**Section VII – REPORTS**

- All officers and committee chairmen shall give a written report at the annual meeting.

**ARTICLE V – MEETINGS**

**Section I**

- a) The regular meetings of the organization shall be held five times per year on the fourth ~~Tuesday~~ Thursday of February, April, June, September and October. Revised 4-2018, Revised 2-2019
- b) The October meeting of each year will be the Annual meeting.
- c) Special meetings of the organization and/or Executive Committee may be held at the call of the President or upon written request of at least three members; the purpose of the call stated, and no other business transacted.

**ARTICLE VI – DUES**

**Section I**

- a) Annual membership dues shall be:
  - Active: \$30
  - Gold \$40
  - Contributing: \$35
  - Diamond: \$45

*The per capita that goes to National and State to be determined by them.*
- b) The local organization shall pay an annual fee of \$15 to the National Federation for mailings to the local members.
- c) Associate Membership dues: \$25.00 (*open to any woman who is a Republican in Illinois or any other state. May hold membership in another Republican women’s club. Open to any man who is a registered Republican in Illinois, or any other state and supports the objective of the Club. Associates may not vote or hold office.*) Revised 4-2018

**Section II**

- a) Fiscal Year: The fiscal year of the Federation (State) shall be the calendar year from January 1 through December 31.
- b) Club member dues: Current per capita dues shall be remitted to Federation no later than January 31 for the current year’s dues. The annual dues include dues required by membership in the Federation as set forth in the standing rules, and dues required by membership.

In the NFRW as set forth in the NFRW ByLaws. Additional memberships dues gained in local member clubs from new memberships throughout the fiscal year shall be remitted to the Federation quarterly: March 31, June 30, September 31 and December 31.

#### **ARTICLE VII – COMMITTEES**

- Standing Committee chairmen appointed by the President shall be: Americanism, Budget, ByLaws/Resolutions, Campaign, Chaplain, Community Relations/Scholarship, Historian, Honor Roll, Legislation, MELP (Mamie Eisenhower Library Project), Membership, Publicity, Ways and Means and the Town Chairmen.

#### **ARTICLE VIII - NOMINATION AND ELECTIONS**

- a) A Nomination Committee will be composed of a chairman appointed by the President and two members elected by the organization at the regular June meeting. The Nomination Committee shall report one nominee for each office to the Executive Board at their meeting before the September Carroll County Republican Women's meeting. The Nominating Committee shall present the proposed slate to the members at the September Carroll County Republican Women's meeting.
- b) No one shall be nominated for the Nomination Committee or for an office unless consent to serve if elected has been obtained. Elections shall take place at the regular October meeting of the Carroll County Republican Women, with nominations from the floor.

#### **ARTICLE IX – DELEGATES AND ALTERNATES**

- The President and two delegates from this organization, and one additional delegate for each 100 members will be elected/appointed by the organization to attend the State Convention. Alternate delegates in the same manner.

#### **ARTICLE X – PARLIMENTARY AUTHORITY**

- Robert's Rules of Order, Revised, shall govern all proceedings except where inconsistent with the provisions of the ByLaws of this organization.

#### **ARTICLE XI – AMENDMENTS**

- These By Laws may be amended by a two-thirds vote at any regular meeting of this organization, adjourned session thereof, or special meeting called for

that purpose, provided the proposed amendment has been presented at the previous regular meeting and a written proposal sent to the membership prior to the meeting to which it will be acted on.

**ARTICLE XII – DISSOLUTION**

- In the event of dissolution of this organization by a majority vote of the members, all of its assets that remain after payment of all State/Federation Liabilities, cost and expenses of such dissolution shall be distributed to the Illinois Federation of Republican Women (IFRW). None of the assets shall be distributed to any members or officers of the Carroll County Republican Women.

Revised: April 2018, Feb 2019

Accepted \_\_\_\_\_